

5. FILING OF COMPLAINTS

Office or Division:	Assessor's Office			
Classification:	Simple transaction			
Type of Transaction:	Government to citizen			
Who may avail:	Real Property Owners of San Juan City			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
CLIENT STEPS	AGENCY ACTIONS	FEEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. In case of complaints, clients may directly get in touch with the city assessor personally or thru a written complaint which can be dropped to our complaint / feedback box, together with his/her contact number or thru email at sanjuancityassessor@gmail.com	1. Replies to complaints personally or thru email			Leonilo C. Magno